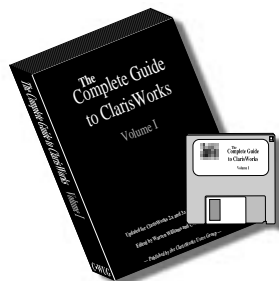




ClarisWorks Products from C•WUG

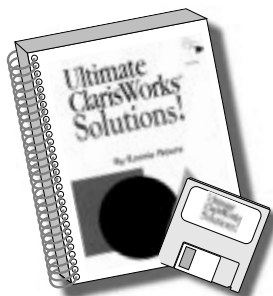
Our comprehensive offerings, lowest prices, and satisfaction guarantee make the ClarisWorks Users Group your best source for ClarisWorks books, videos, templates, and other instructional materials.

Teaching and Learning Aids



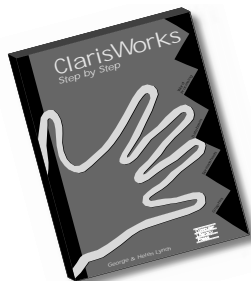
Complete Guide to ClarisWorks

Here is your chance to have ten ClarisWorks experts help ease your way through your ClarisWorks projects. Each chapter in C•WUG's *Complete Guide to ClarisWorks* includes step-by-step lessons that teach you how to create your first graphic, how to design database layouts, how to create attractive word processor documents, how to create and use macros, and dozens of other skills you will master with help from these experts. The files on the accompanying disk provide everything you need to complete each lesson. 448 pages. Fully indexed. List: \$39.95. C•WUG special: \$29.95.



Ultimate ClarisWorks Solutions!

Here is our favorite self-paced, project-based ClarisWorks training package for ages 13 and older. Ultimate ClarisWorks Solutions! will teach you (or your students) the basics ... and much more! The ten carefully structured lessons in this package make it easy to create word processor documents, spreadsheets, databases, slide shows (including QuickTime sounds and movies), bar charts, pie charts, pictograms, newsletters, outlines, checklists, tables, Web pages, and more. You won't believe what you can do with ClarisWorks! Soft-covered, 310 pages in a convenient stay-flat wire binding. Fully indexed. List: \$49.95. C•WUG special: \$24.95.



ClarisWorks Step-by-Step

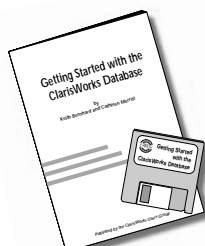
This is a comprehensive collection of five-minute lessons on ClarisWorks. Each page of this easy-to-read 140-page spiral bound book contains an easy-to-follow lesson that teaches you an important ClarisWorks skill. Want to learn how to use mail merge? Page 40 has the step-by-step guide. Page 51 shows you how to find specific database records. Page 114 shows you how to use gradient fills. Over 100 different ClarisWorks skills in all. Published by Computer Literacy Press.

List: \$17.95. C•WUG special: \$15.95.



ClarisWorks for Macs for Dummies

Here's the friendly help you need when you want to learn ClarisWorks. This entertaining, easy-to-read guide teaches you the basics and then turns you into a ClarisWorks master. When you're done you'll be creating spectacular documents, attractive reports, useful spreadsheets, and eye-popping graphics. And ClarisWorks for Macs for Dummies offers dozens of tips and suggestions to help you get the most from ClarisWorks. A great text for high school, post-secondary, and adult learners. 381 pages. Fully indexed. Published by IDG Books. List: \$19.99. C•WUG special: \$16.95.



Getting Started with the ClarisWorks Database

Here is the best way to learn how to use ClarisWorks' database module. The seven easy-to-follow lessons in this 64-page tutorial teach you (or your students) how to create your first database, how to create reports and screen layouts, how to enhance your reports with graphics, and how to use macros with your database records and reports. The disk that comes with this package includes all the files you need to complete these easy-to-follow lessons. Ideal for self-instruction and for a one-week class on the ClarisWorks database. Published by C•WUG. List: \$19.95. C•WUG special: \$14.95.

Audio Visual Learning Materials

ClarisWorks 4.0 Made Easy



Here is the best way yet to get started with ClarisWorks. You'll have an expert at your side walking you step-by-step through the program. With your hands on the keyboard, you'll try each new skill as your "tutor" explains it – only your tutor is on a CD-ROM that's always ready to work with you. Includes unlimited 800-number technical support from Personal Training Systems, publishers of the package. Macintosh only; requires CD-ROM drive and ClarisWorks 4.0. List: \$59.95. C•WUG Special: \$24.95.



Special "MacPAK" Package: ClarisWorks 4.0, Quicken 6, System 7.5 Intro, and Netscape lessons. List: \$79.95. C•WUG Special: \$44.95.

ClarisWorks Videos from MacAcademy








Our discount prices and satisfaction guarantee make C•WUG your best source for these seven award-winning MacAcademy instructional videotapes. **Overview** introduces the features that make ClarisWorks so powerful and unique; **Word Processing** shows you step-by-step how to create and print a document; **Database** teaches you how to create and use your first ClarisWorks database; **Spreadsheet** has you plan, create, and print a ClarisWorks spreadsheet; **Graphics** shows you how to use ClarisWorks' graphics environment; **Communications and Beyond the Basics** takes you step-by-step through a communications session. Also filled with great ideas for intermediate and advanced users; **Educational Applications** teaches you how to maintain student records, gradebooks, seating charts, and perform other classroom activities. These valuable videos offer dozens of tips and ideas that will enhance your productivity with ClarisWorks. Each 90-minute video costs \$34.95. (List price: \$59.) All seven videos for \$239.95.

C•WUG's Buyers Guide



Teaching & Learning Aids

Beginner  Advanced Purpose* Notes

Complete Guide to ClarisWorks		I, R	Excellent step-by-step tutorials and tips.
Ultimate ClarisWorks Solutions!		I	Self-paced, project-based ClarisWorks training package.
ClarisWorks Step-by-Step		I, R	Each page teaches a specific skill.
ClarisWorks for Macs for Dummies		I	Easy-to-use guide for ClarisWorks.
Getting Started w/ the CW Database		I	Best way to learn ClarisWorks' database.

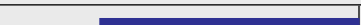



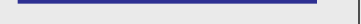

Audio Visual Aids

Purpose* Notes

ClarisWorks 4.0 Made Easy		I	Best way to get started.
ClarisWorks Videos - MacAcademy		I	Comprehensive videotaped instructional program.





Reference Books

Purpose* Notes

Macintosh Bible Guide to CW		R	Best reference source for ClarisWorks.
ClarisWorks Reference for Teachers		I, R	Everything a teacher should know about ClarisWorks.
ClarisWorks Wall Charts		R	Important reminders for everyone who uses ClarisWorks.
Public Domain Catalog		P	Catalog of ClarisWorks public domain resources.
C•WUG's Clip-Art Thumbnails		R	Makes it easy to select graphics.
Macintosh Bible		R	Comprehensive reference source for the Macintosh.

Home & Education Templates

Purpose* Notes

ClarisWorks for Teachers		I, P	Excellent coverage of teacher productivity.
Claris Faculty Solutions		P	Professional templates that enhance teacher productivity.
Ruth Witkin's Best CW Templates		P	Customizable professional templates for your home.
ClarisWorks Home Organizer		P	Customizable professional templates for your home.

* Purpose: I=instruction R=reference material P=productivity tool

Reference Books



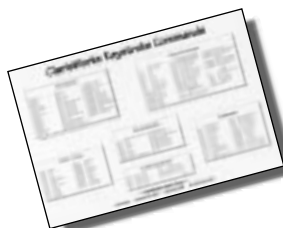
The Macintosh Bible Guide to ClarisWorks

Charles Rubin's comprehensive new book describes how to use each ClarisWorks module and how to integrate the modules to produce sophisticated documents. This excellent book includes dozens of time-saving shortcuts and troubleshooting hints to help you use ClarisWorks. Explains and gives examples of every function you can use in your ClarisWorks databases and spreadsheets. Designed for the Macintosh, but suitable for ClarisWorks for Windows. Fully indexed. Published by Peachpit Press. Soft covered; 512 pages. List: \$24.95. C•WUG special: \$19.95.



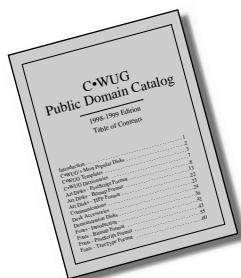
ClarisWorks Reference for Teachers

Integrating curriculum and technology in the classroom is one of the most important challenges facing educators today. The ClarisWorks Reference for Teachers makes the technology connection easy! Explore all six ClarisWorks environments and learn how easy it is to create a gradebook, customized lessons plans, and more. Make teaching fun by keeping this easy-to-use reference at your side! Includes a CD-ROM filled with ClarisWorks templates, clip-art, educational games, and more. Fully indexed. Published by IDG Books. Soft covered; 336 pages. List: \$24.99. C•WUG special: \$19.95.



C•WUG's ClarisWorks Wall Charts

ClarisWorks offers dozens of keystroke commands and push-button shortcuts that can speed your work. And these are the quick-reference guides you need to learn and use these important time-saving features built into ClarisWorks. C•WUG's poster-size, two color, heavy weight wall charts are ideal for your office, den, classroom, or laboratory. Charts are available for either ClarisWorks' Keystroke Commands or ClarisWorks' Shortcuts. Or get both charts for one low price. Single chart: \$6.95. Both charts: \$10.95.



C•WUG Public Domain Catalog

C•WUG's Public Domain Library Catalog lists hundreds of templates, fonts, enhancements, and utilities that you can use with ClarisWorks. This comprehensive 64-page catalog will help you find the best fonts and graphics for your documents, desk accessories that enhance your system software, and templates that you can modify for your personal or professional needs.

The catalog costs \$5 which includes first class postage and a discount coupon worth \$2, valid on your next order from the Public Domain Library.



C•WUG's Clip-Art Thumbnails Catalog

C•WUG's *Clip-Art Thumbnails Catalog* is a catalog that contains small (1-1/2 by 1-inch) high-resolution printed pictures of all 2,500 ClarisWorks-compatible graphics in the C•WUG library. The thumbnails make it easy to choose the right graphics for your documents and to order the correct graphic disk from the C•WUG library. If you use graphics, you'll want this catalog! 136 pages with more than 2,500 images. C•WUG special: \$19.95.



The Macintosh Bible

Here is the most comprehensive reference source ever published for your Macintosh. Each of the 991 pages in the new sixth edition of *The Macintosh Bible* is filled with tips and hints to help you use your computer. Covers the newest Macintosh operating system and all the latest software. With over one million copies in print, *The Macintosh Bible* is the most popular book ever published about Macintosh computing. Published by Peachpit Press. Soft covered; 991 pages; comprehensive 45-page index. List: \$29.95. C•WUG Special: \$23.95.

Lessons, Templates, and other Products



ClarisWorks for Teachers

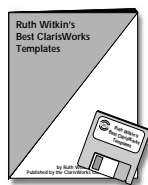
This 208-page tutorial/disk package contains six well-designed, concise lessons that teach you how to manage classroom tasks with ClarisWorks. The step-by-step lessons show you how to prepare letters to parents, produce school newsletters, develop gradebooks, maintain student records, and develop a presentation with ClarisWorks. Published by Claris Corporation. Soft covered. Regularly \$24. C•WUG special while quantities last: \$14.95.

Now only
\$14.95!



Claris Faculty Solutions

Teachers will appreciate these high-quality, professionally developed templates that will ease their paperwork and enhance their productivity. Includes a sophisticated gradebook, a sponsor brochure, an event budget, a department event flyer, an event schedule, and presentations that use ClarisWorks' Slide Show feature. Published by Claris Corporation. C•WUG special: \$6.



Ruth Witkin's Best ClarisWorks Templates

Ten valuable templates that will help you plan your retirement savings, maintain a mailing list, print labels, do your checkbook accounting, maintain a budget, prepare expense reports, determine the true cost of a loan, track your investment portfolio, prepare effective applications for employment, and create attractive printed menus. Includes complete documentation. List: \$39.95. C•WUG special: \$14.95.



ClarisWorks Home Organizer

Ten easy-to-use ClarisWorks templates that will help you plan your vacation, design address labels, balance your budget, track your credit cards, keep a record of birthdays and anniversaries, track your insurance policies and home inventory, compare loans and mortgages, maintain a personal balance sheet, track your investments, and print medical authorization forms. Complete documentation on the disk. List: \$29.95. C•WUG special: \$14.95.



Macintosh Batteries

Every Macintosh computer contains a small battery that powers the built-in clock and stores your Control Panel settings. Now you can buy these hard-to-find replacement batteries at a special C•WUG discount. C•WUG's batteries are identical to the original long-life lithium batteries that came in your desktop Macintosh. Ten-year shelf life. Includes complete directions. Performa/Quadra 630-series: \$10.95. All other desktop Macs: \$7.

Please send:

___ Batteries for Quadra / Performa 630-series	@	\$10.95	\$ _____
___ Batteries - All other desktop Macs	@	7.00	\$ _____
___ Claris Faculty Solutions	@	6.00	\$ _____
___ ClarisWorks for Macs for Dummies	@	16.95	\$ _____
___ ClarisWorks for Teachers	@	14.95	\$ _____
___ ClarisWorks Home Organizer	@	14.95	\$ _____
___ ClarisWorks 4.0 Made Easy	@	24.95	\$ _____
___ ClarisWorks 4.0 Made Easy - MacPAK	@	44.95	\$ _____
___ ClarisWorks Reference for Teachers	@	19.95	\$ _____
___ ClarisWorks Step-by-Step	@	15.95	\$ _____
___ Complete Guide to ClarisWorks	@	29.95	\$ _____
___ ClarisWorks Wall Charts - Keystroke Commands	@	6.95	\$ _____
___ ClarisWorks Wall Charts - Shortcuts	@	6.95	\$ _____
___ ClarisWorks Wall Charts - Both	@	10.95	\$ _____
___ C•WUG Public Domain Catalog	@	5.00	\$ _____
___ C•WUG's Clip-Art Thumbnails	@	19.95	\$ _____
___ Getting Started with the ClarisWorks Database	@	14.95	\$ _____
___ Macintosh Bible	@	23.95	\$ _____
___ Macintosh Bible Guide to ClarisWorks	@	19.95	\$ _____
___ Ruth Witkin's Best ClarisWorks Templates	@	14.95	\$ _____
___ Ultimate ClarisWorks Solutions!	@	24.95	\$ _____

MacAcademy videos:

___ ClarisWorks: Overview	@	34.95	\$ _____
___ ClarisWorks: Word Processing	@	34.95	\$ _____
___ ClarisWorks: Database	@	34.95	\$ _____
___ ClarisWorks: Spreadsheets	@	34.95	\$ _____
___ ClarisWorks: Graphics	@	34.95	\$ _____
___ ClarisWorks: Comm. and Beyond the Basics	@	34.95	\$ _____
___ ClarisWorks: Educational Applications	@	34.95	\$ _____
___ All 7 MacAcademy Videos Special	@	239.95	\$ _____

Shipping \$ 5.00

Total \$ _____

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Toll free: (888) 781-CWUG • Fax: (313) 454-1965.

All prices in U.S. Dollars. Payment must accompany purchase orders. International orders by credit card only.
International postage additional.